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C-A OPERATIONS PROCEDURES MANUAL

ATTACHMENT

1.11.d Example Memorandum of Understanding

C-A OPM Procedures in which this Attachment is used.		
1.11		

Hand Processed Changes

<u>HPC No.</u>	<u>Date</u>	<u>Page Nos.</u>	<u>Initials</u>
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Approved: _____ **Signature On File** _____
 Collider-Accelerator Department Chairman Date

E. Lessard

Collider-Accelerator Department



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managed by Brookhaven Science Associates
for the U.S. Department of Energy

Memo

date: July 12, 2000

to: Derek I. Lowenstein, C-A Department Chair

from: XXX Department Chair/Division Head/Office Manager

subject: C-A-OPM 1.11, Memorandum of Understanding

The XXX Department/Division/Office recognizes the requirement to control work within the complex environment of the C-A, and acknowledges [C-A Operations Procedure 1.11](#) as the instrument for this control.

It is XXX Department/Division/Office understanding that C-A OPM 1.11 applies to work performed in areas of mutual concern where XXX Department/Division/Office may interact with C-A operations or facilities. The XXX Department/Division/Office person(s) designated to interact with the C-A are listed as follows:

Functional Group Or Section Of XXX Department/Division/ Office*	Name(s) Or Titles(s) Of Person(s) Responsible For Helping To Prepare A C-A Work Permit (Phone Number)	Name(s) Or Titles(s) Of Person(s) Responsible For Ensuring That XXX Personnel Meet The Training Requirements (Phone Number)

* Attach additional sheets as required.

This MOU does not replace or supercede any XXX Department/Division/Office procedures for controlling work. This MOU does not apply to experiments that are performed at C-A.

Work at C-A performed under the direct supervision of XXX Department/Division/Office is subject to Occurrence reporting requirements of the XXX Department/Division/Office and not C-A.